

## MOUNT LAUREL BD OF ED-00503440 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	MOUNT LAUREL BD OF ED-00503440	126	06/19/2023	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Amy Martin 05/25/2023 01:01 PM CAP Accepted				
	Corrective Action Plan: Submitted by Robert Wachter 05/19/2023 05:47 PM  All applications with errors are being reviewed and corrected. All corrections will be communicated to all parties involved with in 10 days of this notice.  Flagged by Amy Martin 05/17/2023 09:56 AM  Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.)  The SFA must indicate the date of correction for all application errors.  Do not identify the students' names when providing the documentation under the SFA comments.				
Verification	Verification (On-Site Assessment Tool) (207H)	MOUNT LAUREL BD OF ED-00503440	211	06/19/2023	CAP Accepted

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<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Amy Martin 05/25/2023 01:01 PM CAP Accepted				
	Corrective Action Plan: Submitted by Robert Wachter 05/19/2023 05:49 PM The district will be utilizing Form 236 and the USDA nondiscrimination statement will be utilized on all documentation to parents.				
	Flagged by Amy Martin 05/17/2023 09:55 AM  The SFA's verification notification letter must include all required information. It is highly suggested that the SFA use the "First Notice to Household" (Form 236).  The letter contains language that is inconsistent with the USDA requirements (requesting full social security numbers of household members). The verification notification letter used is also missing the USDA nondiscrimination statement.  Explain, in detail, the specific steps that will be taken to meet this verification requirement and measures taken to ensure that the finding will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	MOUNT LAUREL BD OF ED-00503440	212	06/19/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Amy Martin 05/25/2023 01:00 PM CAP Accepted				
	Corrective Action Plan: Submitted by Robert Wachter 05/19/2023 05:02 PM  The Verification Notices will be documented and maintained. In addition,  Form 21 will be utilized and the USDA non discrimination statement will be on all correspondence. This is being done now....				
	Flagged by Amy Martin 05/17/2023 09:54 AM  When households fail to respond to the request for verification, a second attempt must be made.  The SFA can either call, email, or use the "Second Notice to Household" (Form 21). All correspondence must contain all the required elements, including the full USDA nondiscrimination statement. The second attempt must occur after the due date of the first attempt.  Explain, in detail, the specific steps that will be taken to meet the requirements and measures taken to ensure that the finding will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	MOUNT LAUREL BD OF ED-00503440	214	06/19/2023	CAP Accepted

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<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Amy Martin 05/25/2023 01:01 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Robert Wachter 05/19/2023 05:05 PM				
	<p>In the future, any changes to existing benefits will be documented and communicated with the timelines established and recorded.</p> <p>This is starting as of 5/17.</p>				
<b>Corrective Action History</b>	Flagged by Amy Martin 05/17/2023 09:56 AM				
	Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change.				
	Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
Civil Rights	Civil Rights (On-Site Assessment Tool - Site) (811H)	LARCHMONT SCHOOL-920	812	06/19/2023	CAP Accepted

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<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Amy Martin 05/25/2023 01:00 PM CAP Accepted				
	Corrective Action Plan: Submitted by Robert Wachter 05/19/2023 04:51 PM  This situation was addressed right after the review. The Principal spoke to the Teacher and staff to reinforce that all students are to be offered Breakfast.  Since this was uncovered additional Breakfasts have been ordered each day from that classroom. Date of correction was May 15th!				
<b>Corrective Action History</b>	Flagged by Amy Martin 05/17/2023 09:53 AM  Meal observations on the day of review indicated that program benefits were not made available to all children without discrimination.  At breakfast, one PreK classroom only offers breakfast to those students that are free and reduced-price eligible (per conversation with the teacher).  Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	LARCHMONT SCHOOL-920	901	06/19/2023

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<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Amy Martin 05/25/2023 01:01 PM CAP Accepted				
	Corrective Action Plan: Submitted by Robert Wachter 05/19/2023 04:54 PM  On site accountability reviews will be conducted at each school and for each serving. Meaning for both Breakfast and Lunch. This has been discussed with all staff involved including the FSMC.				
	Flagged by Amy Martin 05/17/2023 09:56 AM  All SFAs must conduct an on-site accountability review of lunch prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee.  Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	MT LAUREL HARTFORD SCH-918	401	06/19/2023	CAP Accepted

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<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Amy Martin 05/25/2023 01:00 PM CAP Accepted				
	Corrective Action Plan: Submitted by Robert Wachter 05/19/2023 04:58 PM  The Food Service manager has addressed the importance of ensuring that all students have the proper components on their trays prior to being rung up.  If not, the Lunch is to be charged as an A la Carte not as a complete meal.				
	Flagged by Amy Martin 05/17/2023 09:54 AM  Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable.  Two lunch meals claimed for reimbursement did not contain the required 1/2 cup fruit and/or vegetable component.  Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged